

## TSE Council

### Minutes

**Location:** Oxford Suites, Boise, ID

**Date:** April 12, 2016

**Time:** 9 am – 5 pm

### Participants

Greg Vickers	Bill Spencer	Christian Surjan	Marshall Priest	Erin Bennett	Brian O’Byrne
Nicole Noltensmeyer	Mike Weimer	Dennis Carlson	Stefanie Magee	John Mayberry	Jami Thomas
Beth Sturdevant	Brad Huerta	Drew Forney	Harry Eccard	Kevin Kraal	Kelly McGrath

Agenda Item	Discussion
<b>Open Meeting</b>	<p>Quorum established. (14 of 17 members present).</p> <p>Kevin Kraal moved to accept the April 12, 2016 minutes, Harry Eccard seconded, and the motion passed unanimously.</p> <p>Drew Forney moved to accept today’s agenda, Marshall Priest seconded, and the motion passed unanimously.</p>
<b>Executive Session</b>	<p>Executive Session was held to discuss applicants for official TSE Site Surveyors. Selections were made and passed unanimously. Applicants will be notified by TSE staff.</p>
<b>Designations</b>	<p>St. Alphonsus- Boise was designated as a STEMI level I.</p>
<b>Regional Reports</b>	<p>North Region – Chris Way Nothing to report.</p> <p>North Central Region –Angie Jackson Nothing to report.</p> <p>Southwest Region – John Mayberry The Southwest Region attendance has be good and will continue to rotate locations</p>

Agenda Item	Discussion
	<p>South Central Region – Kevin Kraal The South Central Region has been reviewing the IHA data. South Central Region sent out a pre notification to hospital Administrators to urging them to collect the Trauma Registry data. They have been continuing case reviews.</p> <p>Southeast Region – Dennis Carlson The Southeast Region has been handing out the TSE Trauma Triage Guidelines. Challis is currently looking for a new CEO. Southeast Region meeting for April will comprise of case reviews done by caribou and in conjunction with EMS.</p> <p>East Region – Brian O’Byrne East Region is rotating locations for their meetings. Increased participation in regional meetings. EMS conference was held in March where Christian Surjan from TSE presented Eastern Idaho Regional Medical Center (EIRMC) a Trauma Level II designation. The next meeting is set for the end of April.</p>
<b>By Laws</b>	A discussion was made about the current Bylaws. TSE Council members will disclose any conflicts of interest to TSE site surveyor applications and other pertinent information or selections.
<b>TSE Logo</b>	All documents that utilize the Official TSE logo will be approved by Christian Surjan or Nicole Noltensmeyer at the State TSE office. PowerPoint’s presentations will have official TSE watermark. The TSE office will create a TSE letter head to be utilized by all Regional Committee. Any publication that requires subject matter experts will be sent out via email for approval. A motion was made Bill Spencer, seconded by Drew Forney and motion passed unanimously.
<b>Equestrian and Teen Driving</b>	A PowerPoint presentation was presented by John Mayberry about Equestrian Trauma and Teen texting and driving Trauma.
<b>Stroke</b>	The Stroke subcommittee created a Stroke publication/ handout that were distributed to the TSE Council.
<b>CEU’s</b>	Have Ada Cantyon Medical Education Consortium (ACMEC) come talk to TSE council about offering CEU’s for TSE education.
<b>Council Members Election</b>	A discussion was made about upcoming Council members re appointment. Beth Sturdevant for the TSE office has submitted to the Governor’s office a request and approval letter. A member of the TSE office will notify the council the approval by email.
<b>RTTDC</b>	Rural Trauma Team Development Course (RTTDC) PowerPoint was presented by Christian Surjan. The TSE Council would like to invite the RTTDC Trainer to attend a Council meeting.

Agenda Item	Discussion
<b>Next Meeting Agenda</b>	Tuesday, May 10, 2016 from 9 am to 12 pm at St. Al's- Boise. TSE will also be using teleconference for this meeting.

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